

# Accreditation for new non-State school without government funding eligibility for the school

## Fact sheet: NSS: FS12

This fact sheet provides information about applying for accreditation for a new non-State school without State government funding eligibility for the school.

### General information

Queensland non-State schools are established under the [Education \(Accreditation of Non-State Schools\) Act 2017](#) and the [Education \(Accreditation of Non-State Schools\) Regulation 2017](#).

In order to operate and be eligible for government funding in Queensland, a non-State school must be accredited by the independent Non-State Schools Accreditation Board (the 'Board').

An application from a school's proposed governing body for accreditation for the school is lodged directly with the Board. There is no fee for lodging or assessing an application.

The Board is required to make a decision on an application within six months of lodgement.

### The application process

#### Step 1

Download and review the application form [NSCH-F] from the [Board's website](#)

#### Step 2

Prepare the required documentation, as detailed in the application form

#### Step 3

Complete the application form and attach all of the required documentation

#### Step 4

Submit the application and documentation

- If an **existing** governing body, submit the application and documentation via [NSSAB Online Services](#)
- If a **new** governing body, email the application and documentation to [admin@nssab.qld.edu.au](mailto:admin@nssab.qld.edu.au).

### Accreditation requirements

To be eligible to apply, the proposed governing body must be a corporation.

Additionally, each director of the proposed governing body must have a current positive notice (blue card) or exemption notice issued by Queensland's Blue Card Services under the [Working with Children \(Risk Management and Screening\) Act 2000](#) (Qld).

The Board must consider the suitability of the governing body in terms of:

- its relationships with other entities
- whether the governing body has appropriate guiding principles and procedures for identifying, declaring and dealing with any conflict of interest a director may have in relation to the operation of the school
- the conduct of the governing body and its directors
- if the governing body and any director has a conviction of an offence – the nature and circumstances of the offence.

The Board must be satisfied that the school will comply with the prescribed accreditation criteria from the school's student-intake day. The accreditation criteria include:

- administration and governance arrangements
- school's financial viability
- school's educational program
- school's student welfare processes
- school's resources
- school's improvement processes.

The information provided in this fact sheet is a summary of the requirements for accreditation and is general in nature. Corporations applying to establish a new non-State school are advised to refer to the legislation at [www.legislation.qld.gov.au](http://www.legislation.qld.gov.au).

Board's website: [www.nssab.qld.edu.au](http://www.nssab.qld.edu.au)

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