Welcome to ‘What’s news’, the newsletter of the Non-State Schools Accreditation Board.

In this issue you will find information about:

- NSSAB Online Services Portal
- Electronic submission of forms
- 2014 Census
- Annual Report 2013-2014
- Year 7 to secondary
- Decommissioning of Board email addresses
- Updated contact details for the Board

**NSSAB Online Services Portal**

The NSSAB Online Services Portal (the Portal) has now been in operation for a year.

The Portal provides governing body and school staff with information about their governing body and school(s). It also allows for the submission of forms and other electronic documents to the Board.

If you still don’t have an account and would like one please download the Access request form and have it submitted via the Portal so that we may set you up as a new user.

**Electronic submission of forms**

Schools and governing bodies have now been using the ‘Forms and reports’ section of the Portal to submit their forms and other electronic documents. You can now submit the following forms via the Portal:

- Access request for a new user
- Change of accreditation attribute
- Cyclical review plan
- Cyclical review report
- Name change notification
- Notification of appointment or cessation of director of a governing body
- Update principal or school details

**2014 Census**

This year saw the 2014 Census go online for the first time. Governing bodies were asked to submit their Census via the Portal. This was a great success with only a few schools / governing bodies experiencing any issues. We would like to thank everyone for their cooperation with this important change.

**Annual Report 2013-2014**

The Board’s Annual Report 2013-2014 is due to be tabled in Parliament soon and will be available for download from the Board’s website on 30 September 2014.
Year 7 to secondary

These forms are due to be submitted by 31st October. At this point in time, there are very few forms still outstanding. Thanks to everyone for your timely responses.

Decommissioning of Board email addresses

Several of the Board’s email addresses have been decommissioned. The following email addresses are no longer valid:

- info@nssab.qld.edu.au
- cyclicreviews@nssab.qld.gov.au
- enquiries@nssab.qld.edu.au
- reviews@nssab.qld.edu.au

Updated contact details for the Board

Earlier in the year the Board had their phone system upgraded meaning there is a new contact phone number. The new contact details are as follows:

<table>
<thead>
<tr>
<th>Contact</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>General office phone number</td>
<td>07 3513 6773</td>
</tr>
<tr>
<td>General email address</td>
<td><a href="mailto:admin@nssab.qld.edu.au">admin@nssab.qld.edu.au</a></td>
</tr>
<tr>
<td>Chairperson’s email address</td>
<td><a href="mailto:chair@nssab.qld.edu.au">chair@nssab.qld.edu.au</a></td>
</tr>
</tbody>
</table>

This news update is sent to the chairperson and office email address of each governing body within the meaning of that term under the Education (Accreditation of Non-State Schools) Act 2001.

Please contact the Non-State Schools Accreditation Board Secretariat, on telephone (07) 3513 6773 or email admin@nssab.qld.edu.au if your email is changing or you do not wish to receive these news updates.