

Appendix 3

Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	p. 1
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	Contents p. iii Glossary p.47
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	p. i
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	p. i
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	p. ii
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	Not applicable
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10	p. 2-5
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community and whole-of-government plans/specific initiatives 	ARRs – section 11.1	p. 9
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.2	p. 9-11
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.3	p. 11
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	p. 29
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	p. 19
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	p. 20-24
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	p. 20
	<ul style="list-style-type: none"> Public Sector Ethics 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	p. 24
	<ul style="list-style-type: none"> Human Rights 	<i>Human Rights Act 2019</i> ARRs – section 13.5	p. 25
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.6	p. 24

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	p. 25
	• Audit committee	ARRs – section 14.2	Not applicable
	• Internal audit	ARRs – section 14.3	p. 26
	• External scrutiny	ARRs – section 14.4	p. 26
	• Information systems and recordkeeping	ARRs – section 14.5	p. 27
	• Information Security attestation	ARRs – section 14.6	Not applicable
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	p. 28
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	p. 28
Open Data	• Statement advising publication of information	ARRs – section 16	p. 17
	• Consultancies	ARRs – section 31.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 31.2	Not applicable
	• Queensland Language Services Policy	ARRs – section 31.3	Not applicable
	• Charter of Victims’ Rights	VCSVRB Act 2024 ARRs – section 31.4	Not applicable
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	p. 44
	• Independent Auditor’s Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	p. 45