

Appendix 2

Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	p. 1
Accessibility	- Table of contents - Glossary	ARRs – section 9.1	Contents p. ii Glossary p. 50 - 51
	Public availability	ARRs – section 9.2	p. i
	Interpreter service statement	Queensland Government Language Services Policy ARRs – section 9.3	p. i
	Copyright notice	Copyright Act 1968 ARRs – section 9.4	p. ii
	Information Licensing	QGEA – Information Licensing ARRs – section 9.5	Not applicable
General information	Introductory Information	ARRs – section 10	p. 2 - 7
Non-financial performance	Government's objectives for the community and whole-of-government plans/specific initiatives	ARRs – section 11.1	p. 9 - 11
	Agency objectives and performance indicators	ARRs – section 11.2	p. 11 - 14
	Agency service areas and service standards	ARRs – section 11.3	p. 15 - 20
Financial performance	Summary of financial performance	ARRs – section 12.1	p. 32
Governance – management and structure	Organisational structure	ARRs – section 13.1	p. 21
	Executive management	ARRs – section 13.2	p. 22 - 25
	Government bodies (statutory bodies and other entities)	ARRs – section 13.3	p. 22 - 26
	Public Sector Ethics	Public Sector Ethics Act 1994 ARRs – section 13.4	p. 27
	Human Rights	Human Rights Act 2019 ARRs – section 13.5	p. 28
	Queensland public service values	ARRs – section 13.6	p. 27

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	p. 28
	• Audit committee	ARRs – section 14.2	Not applicable
	• Internal audit	ARRs – section 14.3	p. 29
	• External scrutiny	ARRs – section 14.4	p. 30
	• Information systems and recordkeeping	ARRs – section 14.5	p. 30 - 31
	• Information Security attestation	ARRs – section 14.6	Not applicable
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	p. 31
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	p. 31
Open Data	• Statement advising publication of information	ARRs – section 16	p. i p. 31
	• Consultancies	ARRs – section 31.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 31.2	Not applicable
	• Queensland Language Services Policy	ARRs – section 31.3	Not applicable
	• Charter of Victims' Rights	VCSVRB Act 2024 ARRs – section 31.4	Not applicable
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	p. 47
	• Independent Auditor's Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	p. 48 - 49