

Non-State Schools Accreditation Board

Amalgamation notice

*Education (Accreditation of Non-State Schools) Act 2017**Section 56**Form AMAL-F***Legislative background**

The *Education (Accreditation of Non-State Schools) Act 2017* (the 'Accreditation Act') and the *Education (Accreditation of Non-State Schools) Regulation 2017* (the 'Accreditation Regulation') establish a legislative framework for accreditation and eligibility for government funding of Queensland non-State schools.

The Accreditation Act provides for the establishment of the Non-State Schools Accreditation Board (the 'Board'). The Board is an independent statutory authority that regulates non-State schooling in Queensland. Its responsibilities include making decisions on the accreditation and eligibility for government funding of non-State schools and changes in accreditation attributes of non-State schools, as well as monitoring governance arrangements and compliance with accreditation criteria.

Privacy information

Information about the collection of personal information on this form can be found in Section 3 of this form.

Important information

Applicants need to ensure that the form is completed fully and correctly, and that it addresses and complies with requirements of:

- the Accreditation Act
- the Accreditation Regulation and
- any other relevant documents published by the Non-State Schools Accreditation Board.

The Accreditation Act and Accreditation Regulation can be accessed at the Queensland Parliamentary Counsel website at <https://www.legislation.qld.gov.au/OQPCHome.htm>.

Sections 54 to 57 and section 61 of the Accreditation Act provides for the amalgamation of non-State schools.

This form cannot be lodged while the governing body of a school has an outstanding compliance, show cause or information notice.

The governing bodies proposing to amalgamate two or more accredited schools can be the same governing body or two or more different governing bodies.

The proposed governing body is to submit the amalgamation notice.

The combined total of sites across all amalgamating schools included in this form will be the total number of sites for the amalgamated school.

One site will become the host centre (main site) for the amalgamated school.

The proposed attributes of accreditation for each site at which the amalgamated school is to operate are to be the same as the attributes of accreditation for the current sites under the accreditation for the amalgamating school.

If approved, on the proposed day of amalgamation nominated in the form:

- a. the governing bodies of the amalgamating schools are taken to have surrendered the accreditations of the schools;
- b. the amalgamating schools will be removed from the register of non-State schools; and
- c. the amalgamated school will be recorded on the register of non-State schools.

The individual making the declaration on this form for the governing body will be contacted in the first instance if any information submitted on this form requires attention or clarification.

Please ensure the information is presented clearly. Attachments **must** be labelled with the corresponding attachment number and the title of the related item from the form. This ensures that, in the event that the Board has to contact you regarding the form, we are able to refer to the appropriate page/section. To attach a document, click on the icon  located to the left of the attachment number.

The Board may require an applicant to provide further supporting information or documents.

Lodgement

The proposed governing body of the amalgamated school can submit the completed form and supporting documentation via [NSSAB Online Services](#).

1. Amalgamating schools

1.1 Amalgamating school 1	<i>Enter the details for amalgamating school 1 including all of the sites.</i>		
Name of governing body			
Name of school			
Address of host centre		Centre code	
Address of associated facility (if applicable)		Centre code	
Address of associated facility (if applicable)		Centre code	

1.2 Amalgamating school 2	<i>Enter the details for amalgamating school 2 including all of the sites.</i>		
Name of governing body			
Name of school			
Address of host centre		Centre code	
Address of associated facility (if applicable)		Centre code	
Address of associated facility (if applicable)		Centre code	

1.3 Amalgamating school 3	<i>Enter the details for amalgamating school 3 including all of the sites.</i>		
Name of governing body			
Name of school			
Address of host centre		Centre code	
Address of associated facility (if applicable)		Centre code	
Address of associated facility (if applicable)		Centre code	

	Attachment 1.3 A	[Optional] Please provide an attachment with further details if there are more than three amalgamating schools or if an amalgamating school has more than three sites.	
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2. Amalgamated school

2.1 Proposed governing body of amalgamated school	<i>Enter the name of the proposed governing body of the amalgamated school.</i>	
	The governing body of one of the amalgamating schools has to be the governing body of the amalgamated school.	
2.2 Proposed name of amalgamated school	<i>Enter the proposed name of the amalgamated school.</i>	
2.3 Proposed date of amalgamation	<i>Enter the proposed date on which the amalgamating schools are to be amalgamated.</i>	
2.4 Types of education	<i>Choose the type(s) of education the amalgamated school will provide.</i>	
	☐ Primary education ☐ Secondary education ☐ Special education The type(s) of education have to be the type(s) of education currently provided across the amalgamating schools.	
2.5 Attributes of accreditation	<i>Are the proposed attributes of accreditation for each site at which the amalgamated school is to operate the same as the attributes of accreditation for the site under the accreditation for the amalgamating school operating at the site?</i>	
	For an amalgamation to be approved, the attributes of accreditation at the current sites have to remain the same as those at the sites of the amalgamated school. If a proposed attribute of accreditation is different, an application for accreditation for a new school will have to be lodged instead.	
	Provide the current Queensland centre code for the site that will be the host centre (main site) for the amalgamated school.	
	Centre code	

3. Privacy information

This form collects information to enable the Non-State Schools Accreditation Board to decide whether to accredit the proposed amalgamated school under the *Education (Accreditation of Non-State Schools) Act 2017*.

Certain data collected in this form is 'personal information' within the meaning of the Queensland Government *Information Privacy Act 2009*, which deals with the collection and handling of such information by government agencies.

This form collects personal information about:

- a person authorised by the incorporated governing body to act for and on its behalf for the purpose of processing the application.

The information collected in this form may be disclosed to the following entities:

- the Queensland Minister for Education;
- the Director-General of Education;
- the Office of Non-State Education and other relevant areas of the Queensland Department of Education;
- authorised persons appointed under the Accreditation Act; and
- Queensland Catholic Education Commission and Independent Schools Queensland.

In the event that the person submitting the form is providing personal information on behalf of someone else, it is the governing body's or school's responsibility to ensure that the person has the correct information and authority to submit the information.

Any personal information provided as part of a governing body or school will be shared amongst other registered users of that governing body or school.

Certain information collected in this form may also be published on the Board's website and under Open data (data.qld.gov.au) if suitable for release. In other instances, the information collected in this form can be disclosed without further consent where authorised or required by law.

4. Declaration

4.1 Authorised person and declaration	<i>The person authorised by the proposed governing body to act for, and on its behalf, for example the chairperson or secretary, is to complete the declaration and provide the contact details requested below.</i> <i>The authorised person as identified in the 'Declaration' will be contacted on the details provided if any information submitted in this form requires attention/clarification.</i>
Declaration Full name Position in relation to governing body Telephone number(s) Email address Date	☐ I declare that the information provided in this form is, to the best of my knowledge, true and correct.

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