

Non-State Schools Accreditation Board

Notice of attribute of accreditation no longer applying

Education (Accreditation of Non-State Schools) Act 2017

Section 46

Form ANLA-F

Legislative background

The *Education (Accreditation of Non-State Schools) Act 2017* (the 'Accreditation Act') and the *Education (Accreditation of Non-State Schools) Regulation 2017* (the 'Accreditation Regulation') establish a legislative framework for accreditation and eligibility for government funding of Queensland non-State schools.

The Accreditation Act provides for the establishment of the Non-State Schools Accreditation Board (the 'Board'). The Board is an independent statutory authority that regulates non-State schooling in Queensland. Its responsibilities include making decisions on the accreditation and eligibility for government funding of non-State schools and changes in accreditation attributes of non-State schools, as well as monitoring governance arrangements and compliance with accreditation criteria.

Privacy information

Information about the collection of personal information on this form can be found in Section 2 of this form.

Important information

Governing bodies need to ensure that the form is completed fully and correctly, and that it addresses and complies with requirements of:

- the Accreditation Act
- the Accreditation Regulation and
- any other relevant documents published by the Non-State Schools Accreditation Board.

The Accreditation Act and Accreditation Regulation can be accessed at the Queensland Parliamentary Counsel website at <https://www.legislation.qld.gov.au/OQPChome.htm>.

Section 46 of the Accreditation Act provides for a school's governing body to give notice about an attribute of accreditation of the school no longer applying to the school.

The individual making the declaration on this form for the governing body will be contacted in the first instance if any information submitted on this form requires attention or clarification.

Please ensure the information is presented clearly. Attachments **must** be labelled with the corresponding attachment number and the title of the related item from the form. This ensures that, in the event that the Board has to contact you regarding the form, we are able to refer to the appropriate page/section. To attach a document, click on the icon  located to the left of the attachment number.

The Board may require a governing body to provide further supporting information or documents.

Lodgement

The governing body can submit the completed form via [NSSAB Online Services](#).

1. Details of attribute of accreditation no longer applying

1.1 School details	<i>Enter the details for the school whose attribute(s) of accreditation no longer apply to the school.</i>		
Name of governing body			
Name of school			
Address of host centre		Centre code	

1.2 Attribute(s) of accreditation no longer applying	<i>Choose the attribute(s) of accreditation that no longer apply to the school.</i>		
	☐ Whole school site(s)		
Address of site		Centre code	
Address of site (if applicable)		Centre code	
Address of site (if applicable)		Centre code	
	☐ Attributes at a school site		
Address of site		Centre code	
	Attribute(s) of accreditation no longer applying	Details of the attribute(s) of accreditation no longer applying	
Mode of delivery	☐		
Years of schooling	☐		
Gender	☐		
Boarding	☐		
Special assistance	☐		
	☐ Attributes at a school site		
Address of site		Centre code	
	Attribute(s) of accreditation no longer applying	Details of the attribute(s) of accreditation no longer applying	
Mode of delivery	☐		
Years of schooling	☐		
Gender	☐		
Boarding	☐		
Special assistance	☐		

 Attachment 1.2 A	<i>[Optional] Please provide an attachment with further details if there are more than three whole sites or more than two sites with attributes of accreditation that are being removed from the attributes of accreditation of the school.</i>
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1.3 Date attribute(s) stop(s) applying	<i>Enter the date the attribute(s) stop(s) applying to the school.</i>

2. Privacy information

This form collects information to enable the Non-State Schools Accreditation Board to update the register of non-State schools when an attribute of accreditation no longer applies to a non-State school under the *Education (Accreditation of Non-State Schools) Act 2017*.

Certain data collected in this form is 'personal information' within the meaning of the Queensland Government *Information Privacy Act 2009*, which deals with the collection and handling of such information by government agencies.

This form collects personal information about:

- a person authorised by the incorporated governing body to act for and on its behalf for the purpose of processing the application.

The information collected in this form may be disclosed to the following entities:

- the Queensland Minister for Education;
- the Director-General of Education;
- the Office of Non-State Education and other relevant areas of the Queensland Department of Education and Training;
- authorised persons appointed under the Accreditation Act; and
- Queensland Catholic Education Commission and Independent Schools Queensland.

In the event that the person submitting the form is providing personal information on behalf of someone else, it is the governing body's or school's responsibility to ensure that the person has the correct information and authority to submit the information.

Any personal information provided as part of a governing body or school will be shared amongst other registered users of that governing body or school.

Certain information collected in this form may also be published on the Board's website and under Open data (data.qld.gov.au) if suitable for release. In other instances, the information collected in this form can be disclosed without further consent where authorised or required by law.

3. Declaration

3.1 Authorised person and declaration	<i>The person authorised by the proposed governing body to act for, and on its behalf, for example the chairperson or secretary, is to complete the declaration and provide the contact details requested below.</i> <i>The authorised person as identified in the 'Declaration' will be contacted on the details provided if any information submitted in this form requires attention/clarification.</i>
Declaration	☐ I declare that the information provided in this form is, to the best of my knowledge, true and correct.
Full name	
Position in relation to governing body	
Telephone number(s)	
Email address	
Date	

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